



Life Simplified

Compassionate Move Managers
& Organizers

Thanksgiving Checklist

Life Simplified
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Three Weeks until Thanksgiving

- Deep clean your kitchen, especially the oven, fridge and freezer
- Clean the main areas the guests will be in.
- Having guests stay overnight clean: guest rooms and guest bathrooms.
- De-clutter and organize your entryway and coat closet
- Create a guest list. When family and friends RSVP, ask about dietary restrictions and food allergies.
- Plan the big Turkey Day menu. Make it easy on yourself- have everyone bring a menu item. If you want to use a new recipe, test it ahead of time.
- Create a grocery shopping list. For easy shopping, organize and order the list into the sections of your local grocery store
- Purchase extra containers for leftovers. Foil casserole dishes allow guests to take home leftovers without having to worry about returning your dishes.
- If you plan to order a turkey or ham, call ahead and schedule your order now.
- Start buying the drinks

Two Weeks until Thanksgiving

- Shop for the non-perishable items on your grocery list.
- Gather serving dishes and assign each to a menu item with a Post-It note.
- Schedule an appointment with your hair stylist or nail salon the day before Thanksgiving.
- Inventory your tableware and glassware to ensure you have enough for each of your guests.
- If you need to rent additional chairs, folding tables, serving dishes, warmers, or linens, call the party supply store and reserve your rental now.

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One Week until Thanksgiving

- Calculate when you need to start thawing the turkey.
- Plan seating arrangements.
- Clear space in your refrigerator and freezer.
- Wipe down appliances, wash potholders and dish towels, clean trivets and glasses.
- Clean your coffee maker by running vinegar through it and then rinsing it twice with fresh water.
- Set the table or gather everything you'll need and place it near the table to make setting it the night before Thanksgiving as simple as possible.
- Prepare the brine for your turkey.
- Make or buy extra ice and store in the freezer.

Two Days before Thanksgiving

- Chill the wine and champagne.
- Finish shopping for food and pick up all your orders from butchers, bakeries and specialty food shops.
- Fill the table's salt and pepper shakers.
- If you're brining your turkey, put the bird in the brine and keep chilled in the refrigerator.
- Prep ingredients for recipes.
- Prepare all the soups and desserts. Store in airtight containers.

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One Day before Thanksgiving

- Make all the side dishes, including the stuffing, that can be prepared ahead of time.
- Spot clean the common areas of your home. Disinfect remote controls, phones, door handles and light switches. Empty trash bins.
- Create a serving area for beer, wine, mixed drinks, desserts and coffee.

Thanksgiving

- Enjoy!

Cleanup

- Let everyone who wants to pitch in help with cleanup.
- Clear the table, wash platters and return dishes to guests.
- Send guests home with leftovers.
- Pack leftovers and store in the refrigerator.

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Meet Annie Kilbride, Founder & President



Annie Kilbride is the proud owner & fearless Leader of the team at **Life Simplified, LLC. a Professional Move Management & Organizing Company.** Annie's compassion for others & ability to use time efficiently are apparent the first time you meet her. As a former critical care nurse, she applies her knowledge and ability to connect with others to each job, utilizing her passion and talent to simplify your move, project, even your life.

Over the years, Annie has used her assessment, communication and planning skills to develop Life Simplified into more than just a professional organizing company. She has branched out into the Professional Move Management and Staging arenas. Her ability to use her compassion along with her skills has made her a leader in all these fields.

Annie has also donated her services to local fundraising events that help the community. She has had the gratifying experience of helping two local nonprofit organizations create an amazing donation center for the community in order to provide clothes and food that they would not otherwise have any access to. She has taught at the local community college & local adult school and had many speaking engagements. Annie has even been flown to Key West to help a client, as well as, been interviewed several times on local radio and TV shows & been quoted in several different newspaper articles.

In addition to her organizational talents, Annie strives to educate others. Annie's team helps guide clients through many overwhelming and difficult life altering decision making processes with compassion and absolutely no judgement.

Annie & the Life Simplified Team go the extra mile—she will hang something on the wall, move furniture, pick up supplies, pack her car full of donations. She will even bring all your items to sell, and arrange for all pick-ups, contact auctioneers, eBay personnel and get you fair value for your unwanted clutter. Annie will arrange for the electrician, handyman, junk man, movers, etc. and keep ALL of them on schedule!

Annie & her team are members of National Association of Productivity & Organizing Professionals, Real Estate Staging Association, National Association of Specialty & Senior Move Managers, The Keys Guild, SBO Partner Program & has been voted Best of the Main Line & Western Suburbs by Main Line Today.

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