



# Life Simplified

Compassionate Move Managers  
& Organizers

## Holiday Checklist

Life Simplified

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## Six Weeks Before

- Make a family plan for the holiday season
- Make a budget
- Make a master gift list
- Update your holiday list
- Shop for cards & wrapping paper, gift tags, ribbons, boxes and bags
- Instead of hostess gifts, have your guests bring canned goods that can be donated to a local food bank
- Start Christmas shopping – Did you know that Life Simplified offers this service?

## Before Thanksgiving

- Purchase holiday light, ornament, tree, and wreath storage organizers, which are readily available BEFORE the holidays
- Do your online shopping
- Wrap gifts as you buy them. MAKE SURE YOU LABEL EACH GIFT!
- Take stock of your decorations
- Start Holiday Cards – Save time by purchasing a self-ink stamp or labels for your return address
- Create an emergency present bin so you are never caught empty handed.
  - Some ideas could be: gift cards, candles, candy, lotions and soaps.

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## First Week of December

- Mail cards
- Buy or set-up your tree
- Decorate your home
- Finalize menus
- Order any food needed
- Set a casual dress code
- Share the cooking – ask guests to bring an appetizer, side dish, dessert or beverage

## Three Days Before

- Food shop
- Start cooking

## Two Weeks Before

- Ship gifts
- Deep clean the house
- Buy batteries for toys
- Finish shopping – don't forget the stocking stuffers, teacher gifts, garbage men, postal workers, housekeepers, etc.

## The Day Before

- Recharge batteries on camera, start cooking
- Finish wrapping
- Finish cooking
- Sit back and relax!

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### **Meet Annie Kilbride, Founder & President**



Annie Kilbride is the proud owner & fearless Leader of the team at **Life Simplified, LLC. a Professional Move Management & Organizing Company.** Annie's compassion for others & ability to use time efficiently are apparent the first time you meet her. As a former critical care nurse, she applies her knowledge and ability to connect with others to each job, utilizing her passion and talent to simplify your move, project, even your life.

Over the years, Annie has used her assessment, communication and planning skills to develop Life Simplified into more than just a professional organizing company. She has branched out into the Professional Move Management and Staging arenas. Her ability to use her compassion along with her skills has made her a leader in all these fields.

Annie has also donated her services to local fundraising events that help the community. She has had the gratifying experience of helping two local nonprofit organizations create an amazing donation center for the community in order to provide clothes and food that they would not otherwise have any access to. She has taught at the local community college & local adult school and had many speaking engagements. Annie has even been flown to Key West to help a client, as well as, been interviewed several times on local radio and TV shows & been quoted in several different newspaper articles.

In addition to her organizational talents, Annie strives to educate others. Annie's team helps guide clients through many overwhelming and difficult life altering decision making processes with compassion and absolutely no judgement.

Annie & the Life Simplified Team go the extra mile—she will hang something on the wall, move furniture, pick up supplies, pack her car full of donations. She will even bring all your items to sell, and arrange for all pick-ups, contact auctioneers, eBay personnel and get you fair value for your unwanted clutter. Annie will arrange for the electrician, handyman, junk man, movers, etc. and keep ALL of them on schedule!

Annie & her team are members of National Association of Productivity & Organizing Professionals, Real Estate Staging Association, National Association of Specialty & Senior Move Managers, The Keys Guild, SBO Partner Program & has been voted Best of the Main Line & Western Suburbs by Main Line Today.

*Annie Kilbride, Professional Move Manager & Organizer*  
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