



Life Simplified

Compassionate Move Managers
& Organizers

Death of a Loved
One Resource
Checklist

Life Simplified

215-908-2869

anniekilbride@lifesimplifiedpo.com

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Death of a Loved One

Immediately:

- Get Legal Pronouncement of Death
- Tell Friends & Family-Allow others to help
- Find out if prior arrangements have been made-Make funeral/Burial plans

Within a Few Days:

- Secure the Property, Home & vehicles
- Provide for Pets
- Forward Mail
- Notify Employers

2 Weeks After:

- Secure (5) copies of Death Certificate
- Find the Will, Safe Deposit boxes, etc.
- Contact a CPA & Lawyer
- Take Will to Probate
- Make inventory of all Assets
- Make list of all Bills
- Cancel Services no longer Needed

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Who to Notify when a Loved One Dies:

- Social Security Administration
- Life Insurance Companies
- Banks, Financial Institutions

- Financial Advisors

- Credit Agencies (to prevent identity theft)
- Cancel Drivers License, Car Registrations

- Close Credit Card Accounts

- Terminate/Close:
 - Insurance Policies
 - Social Media Accounts
 - Email Accounts
 - Voter Registration
 - Medical Insurance/Medicare

NOTES :

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Meet Annie Kilbride, Founder & President



Annie Kilbride is the proud owner & fearless Leader of the team at **Life Simplified, LLC. a Professional Move Management & Organizing Company.** Annie's compassion for others & ability to use time efficiently are apparent the first time you meet her. As a former critical care nurse, she applies her knowledge and ability to connect with others to each job, utilizing her passion and talent to simplify your move, project, even your life.

Over the years, Annie has used her assessment, communication and planning skills to develop Life Simplified into more than just a professional organizing company. She has branched out into the Professional Move Management and Staging arenas. Her ability to use her compassion along with her skills has made her a leader in all these fields.

Annie has also donated her services to local fundraising events that help the community. She has had the gratifying experience of helping two local nonprofit organizations create an amazing donation center for the community in order to provide clothes and food that they would not otherwise have any access to. She has taught at the local community college & local adult school and had many speaking engagements. Annie has even been flown to Key West to help a client, as well as, been interviewed several times on local radio and TV shows & been quoted in several different newspaper articles.

In addition to her organizational talents, Annie strives to educate others. Annie's team helps guide clients through many overwhelming and difficult life altering decision making processes with compassion and absolutely no judgement.

Annie & the Life Simplified Team go the extra mile—she will hang something on the wall, move furniture, pick up supplies, pack her car full of donations. She will even bring all your items to sell, and arrange for all pick-ups, contact auctioneers, eBay personnel and get you fair value for your unwanted clutter. Annie will arrange for the electrician, handyman, junk man, movers, etc. and keep ALL of them on schedule!

Annie & her team are members of National Association of Productivity & Organizing Professionals, Real Estate Staging Association, National Association of Specialty & Senior Move Managers, The Keys Guild, SBO Partner Program & has been voted Best of the Main Line & Western Suburbs by Main Line Today.