L S
Spring
Organizing

Life Simplified
The Cure for the Disorganized Home
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Spring Organizing

Living Room

- [ ] Clean windows and screens. Leave windows open to air out room.
- [ ] Scrub the sills, baseboards and walls of dust and grime.
- [ ] Dust lights and ceiling fans.
- [ ] Vacuum/dust/launder curtains, throw pillows and throw blankets.
- [ ] Vacuum furniture, (make sure to get under the cushions).
- [ ] Clean vents.
- [ ] Declutter, clean and dust shelves.
- [ ] Dust electronics.
- [ ] Scrub floor.
- [ ] Store winter gear away, (include winter coats, hats, snow pants, and gloves).
- [ ] Declutter and clean out junk drawers

Kitchen

- [ ] Clean windows and screens. Leave windows open to air out room.
- [ ] Scrub the sills, baseboards and walls of dust and grime
- [ ] Dust lights and ceiling fans.
- [ ] Empty drawers and cabinets
    - Wipe down, inside and out.
    - Toss expired or never used items
    - Organize

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- Put back items that will be used.

- [ ] Clean and organize refrigerator and freezer.
- [ ] Wipe down backsplash.
- [ ] Clean microwave.
- [ ] Clean dishwasher.
- [ ] Scrub floor.

Laundry Room

- [ ] If there are windows, clean windows and screens. Leave windows open to air out room.
- [ ] Scrub the sills, baseboards, and walls of dust and grime.
- [ ] Dust lights and ceiling fans.
- [ ] Clean out lint trap.
- [ ] Wipe down dryer vent coil.
- [ ] Wipe down dyer and washer machine.
- [ ] Clean inside of washer machine.
- [ ] Scrub the floor.

Bedrooms

- [ ] Clean windows and screens. Leave windows open to air out room.
- [ ] Scrub the sills, baseboards, and walls of dust and grime.
- [ ] Dust lights and ceiling fans.
- [ ] Vacuum/dust/launder curtains, throw pillows and throw blankets.
- [ ] Launder bedding and pillows.
- [ ] Dust furniture, décor, and wall art.
- [ ] Vacuum mattress and flip.

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- [ ] Remove all winter clothing that will no longer be used.
    - Donate clothes that were unworn during the season.
    - Donate clothes that no longer fit.
    - Toss ripped or stained clothes
    - Store winter clothing in containers and place in storage location.
- [ ] Remove all winter shoes/boots that will no longer be used.
    - Donate shoes/boots that were unworn during the season.
    - Donate shoes/boots that no longer fit.
    - Toss ripped or stained shoes/boots.
    - Store shoes/boots in containers and place in storage location.
- [ ] Scrub/Vacuum floors.

Bathrooms

- [ ] Clean windows and screens. Leave windows open to air out room.
- [ ] Scrub the sills, baseboards, and walls of dust and grime.
- [ ] Dust lights and ceiling fans.
- [ ] Empty all drawers and cabinets.
    - Clean inside and out
    - Toss expired or will not use medicine. (Make sure to dispose of properly)
    - Toss expired or will not use makeup.
- [ ] Clean mirrors.
- [ ] Scrub bathtub inside and out.
- [ ] Scrub toilet inside and out.
- [ ] Scrub the floors.

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Play Rooms

- [ ] Clean windows and screens. Leave windows open to air out room.
- [ ] Scrub the sills, baseboards, and walls of dust and grime.
- [ ] Dust lights and ceiling fans.
- [ ] Vacuum/dust/launder curtains, throw pillows and throw blankets.
- [ ] Dust all shelves and furniture.
- [ ] Empty all toys.
    - Donate all toys outgrown by your children or no longer played with.
    - Toss out all broken toys.
- [ ] Organize toys the way it works for you.
- [ ] Vacuum/Scrub floors.

Outside

- [ ] Clean or replace entry mats.
- [ ] Clean outside furniture.
- [ ] Clean outside grill.
- [ ] Clean grill lines from propane tank to the grill.
- [ ] Sweep front and back entrances and walk ways.
- [ ] Power wash decks and patios.
- [ ] Clean and organize garage/sheds.

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About Annie

Annie is a mother of two who has always loved everything about organizing. She used it as a coping mechanism while attending nursing school and put her talents into practice when she needed to contend with masses of paperwork as a Critical Care Nurse.

Annie uses her assessment, communication, and planning skills to develop a Critical Care Plan to conquer clutter. Her passion and knowledge has turned many homes and offices into beautiful, functional spaces! She prides herself on her ability to use the items her clients already possess to create functional, attractive organizational systems. Any unwanted items she removes from her clients' homes are properly disposed of, or recycled. All donations are taken to local charities where they can be claimed by someone in need.

With several qualifications under her belt, Annie brings her years of experience to help you bring order and peace to your life. She continues to stay on top of the latest developments.

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