



# Holiday Checklist





Life Simplified

*The Cure for the Disorganized Home*

[www.lifesimplifiedpo.com](http://www.lifesimplifiedpo.com)

## Holiday Checklist

### Six Weeks Before

- Make a family plan for the holiday season
- Make a budget
- Make a master gift list
- Update your holiday list
- Shop for cards & wrapping paper, gift tags, ribbons, boxes and bags
- Instead of hostess gifts, have your guests bring canned goods that can be donated to a local food bank
- Start Christmas shopping – Did you know that Life Simplified offers this service?

### Before Thanksgiving

- Holiday light, ornament, tree, and wreath storage organizers are readily available BEFORE the holiday
- Do online shopping
- Wrap gifts as you buy them. **MAKE SURE YOU LABEL EACH GIFT!**
- Take stock of your decorations
- Start Holiday Cards – Save time by purchasing a self-ink stamp or labels for your return address
- Create an emergency present bin so you are never caught empty handed. Some ideas could be: gift cards, candles, candy, lotions and soaps.

### First Week of December

- Mail cards
- Buy or set-up your tree
- Decorate your home
- Finalize menus
- Order turkey or ham
- Set a casual dress code
- Share the cooking – ask guests to bring an appetizer, side dish, dessert or beverage

### Two Weeks Before

- Ship gifts
- Deep clean the house
- Buy batteries for toys
- Finish shopping – don't forget the stocking stuffers, teacher gifts, garbage men, postal workers, housekeepers, etc. (three days before)
- Food shop
- Start cooking

### The Day Before

- Recharge batteries on camera, start cooking
- Finish wrapping
- Finish cooking
- Sit back and relax!

Annie Kilbride, Professional Organizer

215-908-2869

[anniekilbride@lifesimplifiedpo.com](mailto:anniekilbride@lifesimplifiedpo.com)

[www.facebook.com/lifesimplifiedpo](http://www.facebook.com/lifesimplifiedpo)

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## About Annie



Annie is a mother of two who has always loved everything about organizing. She used it as a coping mechanism while attending nursing school and put her talents into practice when she needed to contend with masses of paperwork as a Critical Care Nurse.

Annie uses her assessment, communication, and planning skills to develop a Critical Care Plan to conquer clutter. Her passion and knowledge has turned many homes and offices into beautiful, functional spaces! She prides herself

on her ability to use the items her clients already possess to create functional, attractive organizational systems. Any unwanted items she removes from her clients' homes are properly disposed of, or recycled. All donations are taken to local charities where they can be claimed by someone in need.

With several qualifications under her belt, Annie brings her years of experience to help you bring order and peace to your life. She continues to stay on top of the latest developments.

*Annie Kilbride, Professional Organizer*  
215-908-2869  
[anniekilbride@lifesimplifiedpo.com](mailto:anniekilbride@lifesimplifiedpo.com)  
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